HOURS

Open weekdays from 8:10 a.m. until 4:00 p.m.
(Closed for class on Monday and Wednesday from 1:00-2pm)

GENERAL RULES

1. It is necessary to sign in and out on the Log-in computer in the LRC every time the lab is used.

2. You must bring a 3 1/2” disk for your work or you may check one out for the semester. You may leave your disk in the Center or take it with you. If you take it with you, it must be checked for viruses prior to each use.

3. You may not bring any software into the Center. The software will be taken from you.

4. You may not take any software from the Center.

5. You are not allowed to make any copies of the Center software.

6. You need to treat the software and equipment gently. We want to keep it working for you for many years.

7. You may not bring food, drinks, friends or children to sit with you in the Center.

8. You are to remain in the Center only when you are working on an assignment. Although breaks are necessary and encouraged, we ask that you don’t sit and visit with others using the lab.

9. The Center will remain open only when supervision is present.

10. Internet use is allowed for class related work only.

11. Cell phone calls must be taken outside of the lab.